



Daphne Dunning FSLCC
Clerk to Cromhall Parish Council
25 Parkfield Rank
Pucklechurch

9th October 2026

Tree Survey & Survey Report Fee Proposal Cromhall PC

Dear Daphne

Further to your e-mail of 9th October 2026, I am pleased to supply the attached fee proposal for the provision of an arboricultural survey and report at the above site.

The Survey Report will include the following:

- **Tree Schedule Sheet**
- **Observations**
- **Management Recommendation**
- **Tree Location Plan**

The survey is intended to highlight any potential health and safety issues within the trees which may pose a hazard to users of the site.

The assessment of the trees and management recommendations will be made with regards to the current condition of the trees, and any issues which could potential render the tree unsafe in the future.

Information collected during the Tree Survey will be as follows:

- Designated tree number
- Tree species
- Height
- Number of stems
- Crown clearance (height of periphery of crown spread above ground level)
- Branch spread (N, S, E and W)
- Lowest branch height and orientation.
- Age class
- Physiological condition





- Useful life expectancy
- Tree structural condition
- General Observations (where this has a bearing on the present or future health or structural condition of the tree)
- Management Recommendations
- Priority of Works

Information collected regarding individual trees will be presented in a Tree Schedule Table. Management recommendations will be made in accordance with BS3998: 2010 'Tree Work, Recommendations'

Individual trees will be tagged with sequentially numbered aluminium tree tags for identification. These numbers will correspond with Tree Schedule Table and Tree Location Plan.

Prior to undertaking the site survey it would be helpful to have the topographical survey or site plan in pdf and in dwg format for presentation of the Tree Location Plan.

This fee is valid for 3 months.

Silverback Arboricultural Consultancy Ltd. Terms and Conditions are attached.

All information will be provided in digital (pdf) format via email.

For attending any necessary meeting with local authority officers and/or other stakeholders my hourly consultancy rate would be £75.00 per hour plus travel expenses. For producing any additional written material that may be required I would be pleased to provide a separate fee proposal.

I trust that this is acceptable and look forward to receiving your instruction to proceed in due course. In the meantime, if you have any queries, please do not hesitate to contact me.

Yours faithfully,

Chris Wright
Director



Fee Proposal

Daphne Dunning FSLCC
Clerk to Cromhall Parish Council
25 Parkfield Rank
Pucklechurch

9th October 2026

Description of work	Cost
Undertake an Arboricultural Survey to assess the current condition of the trees. Make recommendations regarding remedial works to address issues identified in survey. Make recommendations regarding ongoing management of trees. Fee includes travel expenses where applicable	£650.00
Net Amount	£650.00
VAT @20%	£130.00
Total Amount	£780.00

VAT registration number 284 1951 82

Price quoted is valid within 3 months of the date of document

To accept this quotation please email chris@silverbackarb.co.uk

5c. Cost of new defib pad

the defib pad.co.uk/product/heart-sine-samaritan-adult-pad-pak

Log In < Cromhall Pa...
Login
iLovePDF | Online P...
Unity Trust Bank On...
Cromhall PC
Webmail
ALCA NALC SLCC
SGC
Planning

HeartSine Samaritan Adult Pad-Pak

The HeartSine Samaritan adult Pad-Pak cartridge is designed for use during the defibrillation treatment of patients over 8 years old or more than 25kg in weight. For use with the HeartSine Samaritan PAD 350P, 360P, and 500P defibrillators, the Pad-Pak cartridge contains a battery and one pair of adult electrode pads in a single, simple to replace component. This combined accessory cartridge helps you to save money compared to replacing the battery and pads separately, and means that there is only one expiry date to remember.

- Designed for use with the HeartSine Samaritan PAD 350P, 360P, and 500P defibrillators
- Combines the battery and pair of adult electrode pads as a single component
- Suitable for treatment of adults and young patients over 8 years old/25kg in weight
- Complete single cartridge to be replaced after defibrillator use or when it reaches its 4 year expiry date
- Helps to keep costs low compared to purchasing replacement pads and batteries separately
- Only one component expiry date to remember

4.9 out of 5 stars

Available to Order
Estimated dispatch: Friday
23rd October

£113.99 inc VAT
£94.99 ex VAT

1

BUY NOW

Standard Delivery
Will usually be delivered in 11-16 working days

£4.20 inc VAT

5d. Jobs in Cromhall

Hi Daphne

Hope all is well?

My Parish/Town maintenance team are due to be with you again around November/December time, please feel free to send me a list of jobs you would like us to look at once you have liaised with the council at your next meeting. I'm sure you now have a good idea of the sort of work my team can help you with but please let me know if you need any further information.

Look forward to hearing back from you in due course.



Cromhall Parish Council
C/o Meadowside
New Road
Rangeworthy
South Gloucestershire
BS37 7QH

Please ask for: Customer Service Centre
Tel: 01454 868004
Our ref: P26/02233/CLE
(Please quote at all times)
Your ref:
Date: 12th October 2026

TOWN AND COUNTRY PLANNING ACT 1990 – SECTION 191

TOWN AND COUNTRY PLANNING (DEVELOPMENT MANAGEMENT PROCEDURE) (ENGLAND) ORDER

2010: ARTICLE 35

APPLICATION FOR CERTIFICATE OF LAWFULNESS

Dear Ms Pattullo

LOCATION: 1 Jubilee Lane Cromhall South Gloucestershire GL12 8AU
DESCRIPTION: Continued siting of 1no. static caravan.
REFERENCE NO: P26/02233/CLE

The Council has received an application for a Certificate of Lawfulness in respect of the above premises. The Certificate is sought on the grounds that the existing use within the site began more than ten years before the date of the application. Where a Certificate is issued by the Planning Authority, the uses defined become “immune” from enforcement action.

If you wish to discuss this application, please contact the Customer Services Centre, Tel: 01454 868004. The Case Officer for this application is Mahtab Noori.

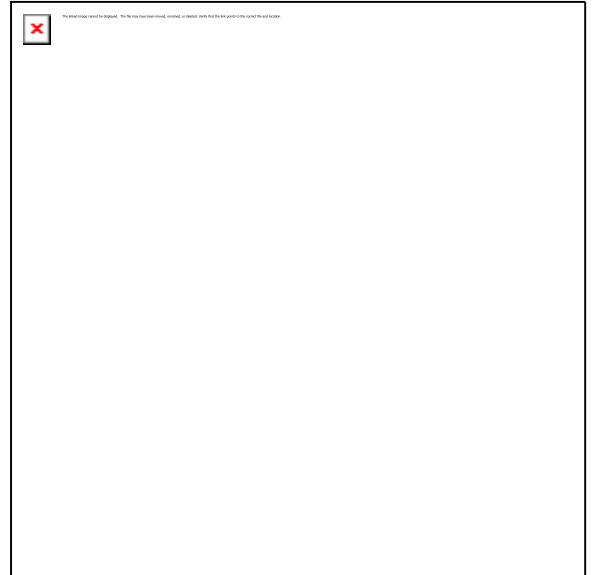
I should make it clear that the planning merits of the use within the site have no relevance to the consideration of the application. The Planning Authority is required to confine itself to considering the evidence submitted to substantiate the claim that the use has existed for more than ten years. I shall be glad to receive any information you may have on this within 21 days from the date of this letter, in order that it may be taken into account when the application is considered.

Additionally, the application documents may be viewed via the Planning web site at <https://developments.southglos.gov.uk>. Free internet access is available at all South Gloucestershire libraries.

Any comments received will be made available to members of the public and the applicant, including via the Council’s website. If the application is referred to the Planning Committee, your comments will be summarised in the officer’s report.

Yours faithfully

Technical Support Team Leader



Cromhall Parish Council
C/o Meadowside
New Road
Rangeworthy
South Gloucestershire
BS37 7QH

Please ask for: Customer Service Centre
Tel: 01454 868004
Our ref: P26/02291/F
(Please quote at all times)
Your ref:
Date: 13th October 2026

PLANNING APPLICATION

Dear Ms Pattullo

LOCATION: Land To Rear Of South Face Cowship Lane Cromhall South Gloucestershire GL12 8AY
DESCRIPTION: Demolition of existing barns and erection of 1no. self-build dwelling with access, parking and associated works.
REFERENCE NO: P26/02291/F

We have received details of an application submitted in respect of the above proposal.

The application documents should be viewed via your consultee in tray at <https://developments.southglos.gov.uk/online-applications/>. **All planning comments should be submitted through the consultee access facility, where you may also attach a separate document detailing your response.**

The Planning Authority has only a limited period of time within which to determine applications, and I should be grateful therefore, to receive any comments, which your Council may have on this proposal within 21 days of the date of this letter. Alternatively, any comments your Council may wish to make can be made online. In order to assist the Council in considering your response, I would be grateful if you could clearly state whether your response is either a formal objection to the proposal, no objection is raised, or you wish to make comments to be taken into account in determining the application. If no reply is received at this office within this period, the application will be considered by the Planning Authority on the assumption that your Council does not wish to make any comments.

Any comments received will be made available to members of the public and the applicant, including via the Council's website. If the application is referred to the Planning Committee, your comments will be summarised in the officer's report.

If this is a major application, you will find enclosed a Site Notice. In such a case I would be grateful if you could display the Notice on your Parish Notice Board.

If you have any questions regarding this letter, please initially contact the Customer Services Centre on the above number. For your information, the Case Officer for this application is Chloe Summerill

Yours faithfully

Technical Support Team Leader

Cromhall Parish Council
C/o Meadowside
New Road
Rangeworthy
South Gloucestershire
BS37 7QH

Please ask for: Customer Service Centre
Tel: 01454 868004
Our ref: P24/01229/F
(Please quote at all times)
Your ref:
Date: 23rd September 2026
Email: planningapps@southglos.gov.uk

TOWN AND COUNTRY PLANNING ACTS

Dear Sir/Madam

LOCATION: HM Prison Leyhill Tortworth Road Tortworth South
Gloucestershire GL12 8BT
DESCRIPTION: Erection of 2 no. two storey houseblocks for 120 prisoners,
healthcare unit, workshop, boiler house, offender management
unit and other associated works.
REFERENCE NO: P24/01229/F

With reference to your correspondence this is to inform you that this application has now been considered and the Council's decision is: Approved - S106 Signed.

The decision notice will be available on the Council's website at <https://www.southglos.gov.uk/environment-and-planning/search-planning-applications/>

.Alternatively please visit one of our one stop shop offices between 8.45 am to 5.00 pm (4.30 pm Fridays) where a member of staff will be happy to help you.

I must emphasise that this letter refers only to the planning application bearing the above reference number and not to any other proposal which may have been submitted on this site.

If you have any questions regarding this letter, please contact the Customer Services Centre, Tel: 01454 868004.

Yours faithfully

Technical Support Team Leader

Balance per bank statements as at 01/09/26	£
Unity Bank current	£4,796.40
Unity Instant access savings	£78,734.07
Pockit card	£0.00
Unity Bank current	
Less: payments for September 2026	£7,818.71
internal transfer	£4,000.00
Plus: Unity income for September 2026	£12,846.50
Balance as at 30/09/26	£13,824.19
Unity Bank instant access savings	
Less: payments for September 2026	£0.00
internal transfer	£4,000.00
Plus: Income for September 2026	£397.03
Balance as at 30/09/26	£75,131.10
Pockit card	
Less: payments for September 2026	£0.00
Plus: income for September 2026	£0.00
Balance as at 30/09/26	£0.00
Balance as at 30/09/26	£88,955.29

Printscreen of September 2026 accounts

Date	PIS ref	Payee	Unity instant access savings	Unity	VAT No	Unity instant access savings	Unity
30-Jun		Total receipts	75,131.10	21,642.90		0.00	7,818.71
30-Jun		Less: payments in month	0.00	7,818.71		0.00	16,673.66
30-Jun		Balance c/fwd	75,131.10	13,824.19			
			B	C			
		Combined balance	88,955.29		Bank rec at 30 6 26		
					Unity instant access savings	75,131.10	
					Unity	13,824.19	
		Balance as at 1st April 2026	68,960.03			88,955.29	
		Plus: receipts in year to date	36,762.70		Less uncleared chqs		
		Less Payments in year to date	16,767.44			88,955.29	
		Balance as at 30th June 2026	88,955.29		F should equal D & E	Diff	0.00

Print screen September 2026 balance Unity bank account

Account Statement

01 September 2026 to 30 September 2026

Account Name: Cromhall Parish Council
Sort Code: 608301
Account Number: XXXXXXXXXX
Swift Code (BIC): NWBKGB2L
IBAN: GB93NWBK60023571418024

Summary**

Start balance	Paid out	Paid in	End balance
£4,796.40	£7,818.71	£16,846.50	£13,824.19

Print screen September 2026 balance Unity bank Savings account

Account Statement

01 September 2026 to 30 September 2026

Account Name: Cromhall Parish Council
Sort Code: 608301
Account Number: XXXXXXXXXX
Swift Code (BIC): NWBKGB2L
IBAN: GB93NWBK60023571418024

Summary**

Start balance	Paid out	Paid in	End balance
£78,734.07	£4,000.00	£397.03	£75,131.10

Q2 01/04/26 - 30/09/26				
INCOME	Budget 2026/27	Income at Q2	%	
Precept	£25,693.00	£28,693.00	111.68%	
Bank Interest	£1,200.00	£760.38	63.37%	
Royak Oak rent	£100.00	£0.00	0.00%	
Misc		£10,309.32		CIL/salary overpayment
Total Income	£26,993.00	£39,762.70	147.31%	
VAT				
	£26,993.00	£39,762.70		
From reserves	£1,947.00			
	£28,940.00			
Expenditure	Budget 2026/27	Spend at Q2	%	
Salaries (net)	£9,881.00	£3,006.93	39.17%	
Mileage & home office allowance		£90.38		
NI & tax (employee and employer)		£773.27		
Payroll PATA Costs	£179.00	£145.90	81.51%	
Dog bin/litter	£920.00	£275.88	29.99%	
Defibrillators	£100.00	£0.00	0.00%	
Room rental	£248.00	£70.00	28.23%	
Travel	£50.00	£0.00	0.00%	
Ground maintenance	£3,000.00	£410.00	13.67%	
Grass cutting localism	£689.00	£352.02	51.09%	
Grass cutting contract	£3,240.00	£1,620.00	50.00%	
Play area	£1,300.00	£1,012.24	77.86%	
Audit	£405.00	£405.00	100.00%	
Insurance	£680.00	£632.00	92.94%	
Admin general stat post print	£120.00	£0.00	0.00%	
Office equipment & software included email hosting. .gov domain and website	£689.00	£70.91	10.29%	
Subscriptions	£405.00	£388.42	95.91%	
Training	£250.00	£0.00	0.00%	
Grants S137 £11.90x339=£3932.40	£2,970.00	£1,000.00	33.67%	
Trees	£1,000.00	£0.00	0.00%	grant
School field	£900.00	£620.00	68.89%	
Road safety	£450.00	£0.00	0.00%	
Community engagement	£477.00	£0.00	0.00%	
CIL	£0.00	£0.00	%	
Misc	£900.00	£87.72	9.75%	hedgehog signs/refreshme
Unity charges	£87.00	£42.00	48.28%	
Sub total	£28,940.00	£11,002.67	38.02%	
VAT		£1,595.73		
TOTAL	£28,940.00	£12,598.40	43.53%	
Reserves:	As at 01/04/26	income	expenditure	Total
CIL	£2,030.82	10,267.06	£2,719.04	£9,578.84
Play equipment Reserve	£18,011.48			£18,011.48
Elections	£1,825.00			£1,825.00
Open spaces	£17,891.27			£17,891.27
Trees	£5,447.50		£1,450.00	£3,997.50
Professional /legal fees	£1,500.00			£1,500.00
Road safety	£7,673.00			£7,673.00
Financial contingency	£13,970.94			£13,970.94
Pocket card	£31.24		£31.24	£0.00
	£68,381.25			£74,448.03
General reserves				£14,507.26
Total				£88,955.29

Balance per bank statements as at 01/09/26	£
Unity Bank current	£4,796.40
Unity Instant access savings	£78,734.07
Pockit card	£0.00
Unity Bank current	
Less: payments for September 2026	£7,818.71
internal transfer	£4,000.00
Plus: Unity income for September 2026	£12,846.50
Balance as at 30/09/26	£13,824.19
Unity Bank instant access savings	
Less: payments for September 2026	£0.00
internal transfer	£4,000.00
Plus: Income for September 2026	£397.03
Balance as at 30/09/26	£75,131.10
Pockit card closed	
Balance as at 30/09/26	£88,955.29

Balance of all accounts as at 30/9/26

	PIS ref	Payee	Unity instant access savings	Unity	VAT No	Unity instant access savings	Unity
30-Sep		Total receipts	75,131.10	21,642.90		0.00	7,818.71
30-Sep		Less: payments in month	0.00	7,818.71		0.00	16,673.66
30-Sep		Balance c/fwd	75,131.10	13,824.19			
			B	C			
		Combined balance	88,955.29		Bank rec at 30 6 26		
					Unity instant access savings	75,131.10	
					Unity	13,824.19	
		Balance as at 1st April 2026	68,960.03			88,955.29	
		Plus: receipts in year to date	36,762.70		Less uncleared chqs		
		Less Payments in year to date	16,767.44			88,955.29	
		Balance as at 30th June 2026	88,955.29		F should equal D & E	Diff	0.00

Print screen current account Balance as at 30/9/26

Account Statement

01 September 2026 to 30 September 2026

Account Name: Cromhall Parish Council
Sort Code: 608301
Account Number: XXXXXXXXXX
Swift Code (BIC): NWBKGB2L
IBAN: GB93NWBK60023571418024

Summary**

Start balance	Paid out	Paid in	End balance
£4,796.40	£7,818.71	£16,846.50	£13,824.19

Print screen savings account Balance as at 30/9/26

Account Statement

01 September 2026 to 30 September 2026

Account Name: Cromhall Parish Council
Sort Code: 608301
Account Number: XXXXXXXXXX
Swift Code (BIC): NWBKGB2L
IBAN: GB93NWBK60023571418024

Summary**

Start balance	Paid out	Paid in	End balance
£78,734.07	£4,000.00	£397.03	£75,131.10