



CROMHALL PARISH COUNCIL

MINUTES OF THE ORDINARY PARISH COUNCIL MEETING HELD ON TUESDAY 20TH OCTOBER 2026 AT 19:30 AT THE VILLAGE HALL CROMHALL.

PRESENT.

Councillors Hannah Bryan (Chair), Cyrus Contractor, John Leonard, Mark Daniel and Sarah Woolley.

In attendance: Clerk, Ward Councillor O'Neill and four members of public.

Public Participation.

Missing post box on Cowship Lane raised. This has been reported to the Post Office.

Two residents presented their planning application.

Future of the shop was raised. The Clerk has spoken to WERN about the community space project in the old shop and has now chased Bromford for draft outline lease.

2026/10/20 No 1. To receive apologies for absence.

Cllrs M Daniel & D Jeffrey.

2026/10/20 No 2. Declarations of interest (if any) and dispensations

None.

2026/10/20 No 3. To approve minutes and sign as correct records of the council meetings.

Minutes of 22nd September 2026 were approved as a correct and true record and were signed by the Chair of Council.

2026/10/20 No 4. To receive report from Ward Councillor.

- Changes to the NPPF and delegated powers to Officers.
- Closure of the Junction 14 motorway junction.
- Impact of Stroud Local Plan on Junction 14.

2026/10/20 No 5. AGENDA ITEMS TO ACTION.

2026/07/27 No 5a. To approve commissioning Silverback to undertake the tree surveys and delegate arrangements to the Clerk.

Resolved to accept the quotation for £650.00 and to delegate arrangements to the Clerk.

2026/10/20 No 5b. To approve the application for a Cromhall Parish Council bank card from Unity and sign paperwork.

Resolved to apply for a Unity Bank card for Cromhall Parish Council. All paperwork was signed.

2026/10/20 No 5c. To agree the purchase of a new Heartsine pad for the Heathend garage defibrillator at a cost of circa £120.

Resolved to purchase new battery.

2026/10/20 No 5d. To agree list of jobs in Cromhall for Streetcare team

Ideas to be sent to the Clerk as soon as possible.

2026/10/20 No 5e. To receive report from Varley Solar Farm meeting (circulated).

Cllr Contractor presented a verbal update. Actions for next agenda i) community benefits and ii) working group objectives.

2026/10/20 NO 6. AGENDA ITEMS TO NOTE.

2026/10/20 No 6a. To note items of correspondence:

- i. Rag Lane Solar Farm update - noted
- ii. Correspondence from a resident and agree any actions – add to November agenda
- iii. Return of litter picking equipment – Cromhall has none.
- iv. Poppy wreath – received.

2026/10/20 No 6b. To receive and note feedback from external meeting or other updates from councillors.

Play inspections – no issues. External independent playground checks due the end of October.

2026/07/26 No 7. PLANNING

2026/10/20 No 7a. Planning applications.

2026/10/20 7ai. P26/02233/CLE 1 Jubilee Lane Cromhall South Gloucestershire GL12 8AU

Continued siting of 1no. static caravan.
Some concerns noted.

Application received after agenda issued

20/10/2026 7aii. P26/02291/F Land to rear of South Face Cowship Lane Cromhall South Gloucestershire GL12 8AY

Demolition of existing barns and erection of 1no. self-build dwelling with access, parking and associated works.
No objections.

2026/10/20 No. 7b. Planning decisions. To note.

20/10/2026 7b. 7bi P24/01229/F HM Prison Leyhill Tortworth Road Tortworth South Gloucestershire GL12 8BT

Erection of 2 no. two storey houseblocks for 120 prisoners, healthcare unit, workshop, boiler house, offender management unit and other associated works.
Approved signed S106 agreement. **Noted**

2026/07/27 No 7c. Planning enforcement and any other actions.

2026/10/20 7ci COM/26/0720/OD Land Off Bristol Road Cromhall South Gloucestershire GL12 8AQ

Development not in accordance with approved plans for P22/04731/F- building works appear higher than approved. Contractors parking on verges.
Enforcement has confirmed buildings are in accordance with the plans. Roadside parking is a Police matter.

2026/07/26 No 8. REPORTS

8a. To receive report from the Clerk.

- Attended the SLCC National Conference.
- Shared information on reviving Five Alive
- Attended Town and Parish Forum meeting and circulated minutes
- Written to SGC about mirror at Jubilee Lane junction

- Need to get printer - suggest Cannon £49.99 plus print costs circa £3-£4.50/month
- Working on options for training for councillors so the VAS can be installed.

2026/10/20 No 9. FINANCE

2026/10/20 No 9a. To approve contractual and other obligations for October 2026.

Payee	Description	Net	VAT	Total
Greenways Ground Maintenance	Grass cutting contract 1992	£270.00	£54.00	£324.00
South Gloucestershire Council	Posts for VAS 3900078290	£3,952.72	£790.54	£4,743.26
South Gloucestershire Council	2 x new dog bins 3900078377	£977.94	£195.59	£1,173.53
D Dunning	salary	£680.25	£0.00	£680.25
HMRC	Tax & NI	£214.34	£0.00	£214.34
H Bryan	Refund for poppy wreath	£27.00	£0.00	£27.00
ALCA	Essential Councillor J Leonard inv-23619	£45.00	£0.00	£45.00
Total		£6,167.25	£1,040.13	£7,207.38

Invoices checked against payment list – Cllr Contractor

Resolved to approve the payment Cllrs Daniel and H Bryan to authorise.

Direct debit

Supplier	Goods	Net	VAT	Total
Unity Bank	charges	£7.00	£0.00	£7.00

2026/07/26 No 9b. To receive and agree reconciliations for September 2026.

Balance per bank statements as at 01/09/26	£
Unity Bank current	£4,796.40
Unity Instant access savings	£78,734.07
Pockit card	£0.00
Unity Bank current	
Less: payments for September 2026	£7,818.71
internal transfer	£4,000.00
Plus: Unity income for September 2026	£12,846.50
Balance as at 30/09/26	£13,824.19
Unity Bank instant access savings	
Less: payments for September 2026	£0.00
internal transfer	£4,000.00
Plus: Income for September 2026	£397.03
Balance as at 30/09/26	£75,131.10
Pockit card closed	
Balance as at 30/09/26	£88,955.29

Reconciliation checked against bank statements – Cllr Contractor.

Resolved to agree reconciliation

Figure 1 Print screen of all accounts on 30th September 2026

	PIS ref	Payee	Unity instant access savings	Unity	VAT No	Unity instant access savings	Unity
30-Sep		Total receipts	75,131.10	21,642.90		0.00	7,818.71
30-Sep		Less: payments in month	0.00	7,818.71		0.00	16,673.66
30-Sep		Balance c/fwd	75,131.10	13,824.19			
			B	C			
		Combined balance	88,955.29		Bank rec at 30 6 26		
					Unity instant access savings	75,131.10	
					Unity	13,824.19	
		Balance as at 1st April 2026	68,960.03			88,955.29	
		Plus: receipts in year to date	36,762.70		Less uncleared chqs		
		Less Payments in year to date	16,767.44			88,955.29	
		Balance as at 30th June 2026	88,955.29		F should equal D & E	Diff	0.00

Figure 2 Print screen current account balance on 30th September 2026

Account Statement

01 September 2026 to 30 September 2026

Account Name: Cromhall Parish Council
Sort Code: 608301
Account Number: XXXXXXXXXX
Swift Code (BIC): NWBKGB2L
IBAN: GB93NWBK60023571418024

Summary**

Start balance	Paid out	Paid in	End balance
£4,796.40	£7,818.71	£16,846.50	£13,824.19

Figure 3 Savings account balance on 30th September 2026

Account Statement

01 September 2026 to 30 September 2026

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2026/10/20 9c. To receive Q2 figure.

Reviewed and noted. Appendix 1

9d. To consider first draft budget for 2027/28, review projects and agree any actions

Noted. Any proposals for projects or changes to the outline budget to be sent to the clerk for consideration next month.

The meeting closed at 20:35

Date of next meeting 24th November.

Appendix 1

Q2 01/04/26 - 30/09/26			
INCOME	Budget 2026/27	Income at Q2	%
Precept	£25,693.00	£28,693.00	111.68%
Bank Interest	£1,200.00	£760.38	63.37%
Royal Oak rent	£100.00	£0.00	0.00%
Misc.		£10,309.32	
Total Income	£26,993.00	£39,762.70	147.31%
VAT			
	£26,993.00	£39,762.70	
From reserves	£1,947.00		
	£28,940.00		
Expenditure	Budget 2026/27	Spend at Q2	%
Salaries (net)	£9,881.00	£3,006.93	39.17%
Mileage & home office allowance		£90.38	
NI & tax (employee and employer)		£773.27	
Payroll PATA Costs	£179.00	£145.90	81.51%
Dog bin/litter	£920.00	£275.88	29.99%
Defibrillators	£100.00	£0.00	0.00%
Room rental	£248.00	£70.00	28.23%
Travel	£50.00	£0.00	0.00%
Ground maintenance	£3,000.00	£410.00	13.67%
Grass cutting localism	£689.00	£352.02	51.09%
Grass cutting contract	£3,240.00	£1,620.00	50.00%
Play area	£1,300.00	£1,012.24	77.86%
Audit	£405.00	£405.00	100.00%
Insurance	£680.00	£632.00	92.94%
Admin general stat post print	£120.00	£0.00	0.00%

CIL/salary overpayment

£3,780.20

Office equipment & software included email hosting. .gov domain and website	£689.00	£70.91	10.29%	grant hedgehog signs/refreshments
Subscriptions	£405.00	£388.42	95.91%	
Training	£250.00	£0.00	0.00%	
Grants S137 £11.90x339=£3932.40	£2,970.00	£1,000.00	33.67%	
Trees	£1,000.00	£0.00	0.00%	
School field	£900.00	£620.00	68.89%	
Road safety	£450.00	£0.00	0.00%	
Community engagement	£477.00	£0.00	0.00%	
CIL	£0.00	£0.00	%	
Misc.	£900.00	£87.72	9.75%	
Unity charges	£87.00	£42.00	48.28%	
Sub total	£28,940.00	£11,002.67	38.02%	
VAT		£1,595.73		
TOTAL	£28,940.00	£12,598.40	43.53%	
Reserves:	As at 01/04/26	income	expenditure	Total
CIL	£2,030.82	10,267.06	£2,719.04	£9,578.84
Play equipment Reserve	£18,011.48			£18,011.48
Elections	£1,825.00			£1,825.00
Open spaces	£17,891.27			£17,891.27
Trees	£5,447.50		£1,450.00	£3,997.50
Professional /legal fees	£1,500.00			£1,500.00
Road safety	£7,673.00			£7,673.00
Financial contingency	£13,970.94			£13,970.94
Pocket card	£31.24		£31.24	£0.00
	£68,381.25			£74,448.03
General reserves				£14,507.26

Total				£88,955.29
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Figure 1: Balance of all accounts

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		Balance as at 30th June 2026	88,955.29		F should equal D & E	Diff	0.00

Figure 2 Unity current account balance as of 30th September

Account Statement

01 September 2026 to 30 September 2026

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IBAN: GB93NWBK60023571418024

Summary**

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Figure 3 Unity savings account as of 30th September

Account Statement

01 September 2026 to 30 September 2026

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Sort Code: 608301
Account Number: XXXXXXXXXX
Swift Code (BIC): NWBKGB2L
IBAN: GB93NWBK60023571418024

Summary**

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