



CROMHALL PARISH COUNCIL

To all members of the Council.

You are hereby summoned to attend the ordinary meeting of Cromhall Parish Council to be held on Tuesday 28th July 2026 at 7.30 pm at Cromhall Village Hall. The meeting has been called for the purpose of transacting business as per the details on the agenda below.

Notice to members of the Public.

This meeting is a meeting in public not a public meeting. Members of the public are invited to join the meeting and to ask questions and raise issues with the councillors during public participation. This session will last no more than 15 minutes.

Members and Parishioners are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability and religious beliefs), Crime & Disorder, Health & Safety and Human Rights.

Signed:

Daphne Dunning

Locum Clerk

Tuesday 21st July 2026

AGENDA

Public Participation.

Questions and comments from members of the public. No decision can be taken during this session, but the Chair may decide to refer any matters raised for further consideration.

N.B Councils cannot lawfully decide items of business that are not specified in the summons/agenda (LGA1972 Sch.12, p10(2)(b)).

AGENDA

1. To receive Apologies for absence and approve reasons given. (LGA 1972 85(1)).

2. Declarations of Interest (if any) and dispensations.

Under Section 31 of Localism Act 2011 and in accordance with the Councils' Code of Conduct (section 27(6) (d)), any declarations of disclosable pecuniary or personal interests must be declared and Standing Orders followed. Requests for dispensations can be considered if received in advance of the meeting and in writing to the Clerk (Proper Officer) – Localism Act 2011 S33.

3. To approve minutes and sign as a correct record of the council meeting. (LGA 1972 sch12, p41(1)).

To confirm the minutes of 19th May 2026 and 23rd June 2026 for accuracy (draft previously circulated to Councillors and published on website).

4. To receive Report from Ward Councillor.

5. AGENDA ITEMS TO ACTION.

5a. As the meeting held on 23rd June 2026 was not convened correctly, to formally ratify and approve the following decisions:

i. Confirm and approve the decision to appoint of the new Clerk and Responsible Financial Officer on the agreed contract terms as outlined by the staffing working group.

ii. Approve the decision not to relocate of speed sign pole in Cowship Lane but to monitor and review the situation when the speed sign is deployed

5b. To approve changes to the financial arrangements to reflect staffing changes including:

- Amendments to the Unity Bank mandate.
- Adding additional councillor signatories.
- Amendments to Pockit card.
- Review and revise delegated authorities to more adequately reflect the costs of services, amending Standing Orders and Financial Regulations as necessary.

5c. To consider and approve the purchase of a Cromhall parish council mobile phone and agree any actions.

5d. To consider and agree amendments to CIL reserves and revise the levels of earmarked reserves.

5e. To approve the preferred locations for 2 new dual-purpose bins and delegate authority to the Clerk to liaise with South Gloucestershire Council and arrange installation. Cost of installing new bins circa £620 per bin plus emptying.

5f. To approve the replacement of the picnic table at Townwell play area, select the preferred option and agree any actions.

5g. To consider the following grant applications and agree any actions:

- i. Cromhall Horticultural Society contribution of £500 for marquee hire at the Flower show.**
- ii. Cromhall Parish Hall and Recreation Trust contribution of £1000 for acoustic panels.**

5h. To authorise the clerk to obtain advice and commission a crown lift the oak tree on Bibstone Green if appropriate.

5i. To consider the installation of a hedgehog information sign at Jubilee Lane following receipt of quotations and agree any actions.

6. AGENDA ITEMS TO NOTE.

6a. To note items of correspondence:

- i. Update on the revised phased Local Choices and special expenses policy
- ii. Government consultation on Fireworks and pyrotechnics in the UK and agree if any actions required – link: <https://www.gov.uk/government/consultations/fireworks-and-pyrotechnics-in-the-uk>
- iii. To note revisions to National Scheme of Delegation for Planning.

7. PLANNING

7a. Planning applications.

None at the time of the agenda

7b. Planning decisions. To note.

7bi. P26/00468/HH Heathend Farm Barn The Green Heathend South Gloucestershire GL12 8AR

Conversion of existing garage into annexe ancillary to main dwelling to include new gable, with parking and associated works. Refused

7bii P26/00927/HH Well Cottage Bristol Road Cromhall South Gloucestershire GL12 8AP

Erection of single storey front extension to form additional living accommodation. Approved with conditions.

7biii. P25/02180/RVC Land Off Bristol Road Cromhall South Gloucestershire GL12 8AQ

Variation of conditions 2 (Samples), 5 (LEMP), 6 (Planting), 7 (Hard Landscaping), 8 (Arb Report), 14 (Drainage), 15 (Play Area), 16 (Allotments) and 19 (Approved Plans) attached to planning consent P22/04731/F - Erection of 31 no. dwellings, with access, landscaping and associated works. Creation of 10. space shared car park. Approved with conditions.

7biv. P25/02049/MW Land At Wickwar Quarry The Downs Wickwar South Gloucestershire GL12 8NF

Construction and operation of a mineral washing plant processing up to 100,000 tonnes per annum of waste materials producing sands, aggregates and clays. Approved with conditions

7c. Planning enforcement and any other actions.

None at the time of the agenda.

8. REPORTS

8a. To receive report from the Clerk.

9. FINANCE

9a. To approve contractual and other obligations for July 2026.

9b. To receive notification of outstanding contractual invoices which required immediate payment.

9c. To receive and agree reconciliations for June 2026.

Date of next meeting 25th August 2026