Bank Reconciliation to end of December 2025

Bank account **Unity Current**

Balance per bank statement at 31/12/2025	Statement #026	£	63.29
TOTAL NET BANK BALANCES AT 31/12/2025		**£**	**63.29**
Opening_balance at 1/4/25		£	168.03
Total receipts		£	26,896.20
Total payments		£	18,100.94
Total transfers		-£	8,900.00
Closing balance per cash book (must equal net bank balances above)		**£**	**63.29**

Bank account **Unity Reserve**

Balance per bank statement at 31/12/2025	Statement #023	£	72,509.36
TOTAL NET BANK BALANCES AT 31/12/2025		**£**	**72,509.36**
Opening balance at 1/4/25		£	62,838.88
Total receipts		£	1,170.48
Total payments			
Total transfers		£	8,500.00
Closing balance per cash book (must equal net bank balances above)		**£**	**72,509.36**

Bank account **Pockit card**

Balance per bank statement at 31/12/2025	(no number)	£	123.53
TOTAL NET BANK BALANCES AT 31/12/2025		**£**	**123.53**
Opening balance at 1/4/25		£	-
Total receipts		£	-
Total payments		-£	276.47
Total transfers		£	400.00
Closing balance per cash book (must equal net bank balances above)		**£**	**123.53**

Checked by: ______________________________

Councillor should check that the statement balances (yellow) match the actual statements, and that the net bank balances match the cash book balances (both green), for each account.

Minute reference: 2025/10/11.1

Quarterly budget monitoring 01/04/2025 to 31/12/2025

Figures exclude VAT

Cost codes with no spend and no budget allocated during the period are not shown.

Payments

	Quarter 1 (April-June)			Quarter 2 (July-Sept)			Quarter 3 (Oct-Dec)			TOTAL			NOTES
	Spend in quarter	Budget year to date	Variance	Spend in quarter	Budget year to date	Variance	Spend in quarter	Budget year to date	Variance	Spend in year	Budget year to date	Variance £	
Staff													
Home working allowance	78	78	0	78	78	0	78	78	0	234	234	0	
Staff costs	2,109	2,300	-191	2,200	2,300	-100	2,233	2,300	-67	6,542	6,900	-358	No overtime required for audit
Payroll admin	75	46	28	52	46	6	37	46	-9	164	139	26	
Council admin													
Office supplies	37	62	-25	41	62	-21	0	62	-62	79	187	-109	Spend expected Q4
ICO registration	0	0	0	47	35	12	0	0	0	47	35	12	
Audit	0	0	0	210	210	0	0	0	0	210	210	0	
Website	0	60	-60	0	0	0	249	0	249	249	60	189	Move to .gov.uk email addresses increased costs
Subscriptions	226	226	0	0	0	0	0	0	0	226	226	0	
Training	28	50	-22	0	50	-50	15	50	-35	43	150	-107	
Insurance	632	800	-168	0	0	0	0	0	0	632	800	-168	Cheaper provider identified
Room hire	80	63	18	68	63	5	0	63	-63	148	188	-40	
Bank charges	23	21	2	22	21	1	18	21	-3	63	63	0	
Travel	0	20	-20	0	20	-20	0	20	-20	0	60	-60	
IT equipment and software	108	108	0	0	0	0	152	85	67	260	193	67	Purchase of mapping software exceeded budget
Open spaces													
Grass cutting - tendered	881	1,059	-178	1,763	1,059	704	881	1,056	-175	3,526	3,174	352	Variance due to timing of invoices - will balance out
Grass cutting - localism	164	164	0	164	164	0	164	164	0	492	492	0	
Trees	0	1,000	-1,000	0	0	0	0	0	0	0	1,000	-1,000	Decision not to carry out additional tree survey
School field	600	650	-50	200	200	0	0	0	0	800	850	-50	
Maintenance (open spaces)	0	500	-500	0	500	-500	866	500	366	866	1,500	-634	No requirement
Play area													
Inspections	84	150	-66	0	0	0	0	0	0	84	150	-66	Cheaper provider identified
Maintenance (play area)	211	250	-39	0	250	-250	0	250	-250	211	750	-539	

Assets - general													
Defibrillators	0	25	-25	105	25	80	0	25	-25	105	75	30	
Waste bin	43	43	0	129	129	0	129	129	0	300	387	-87	
Assets - general non land	820	1,322	-502	0	0	0	0	0	0	820	1,236	-416	
Grants													
Grants awarded	850	1,000	-150	0	500	-500	20	500	-480	870	2,000	-1,130	No further applications received
Projects													
Community Engagement	23	125	-102	0	125	-125	0	125	-125	23	375	-352	
TOTAL Payments	**7,073**	**10,122**	**-3,050**	**5,086**	**5,837**	**-751**	**4,841**	**5,474**	**-633**	**17,000**	**21,434**	**-4,434**	

Receipts

	Quarter 1 (April-June)			Quarter 2 (July-Sept)			Quarter 3 (Oct-Dec)			TOTAL			NOTES
	Receipts in quarter	Budget	Variance	Receipts in quarter	Budget	Variance	Receipts in quarter	Budget	Variance	This year	Budget	Variance £	
Precept													
Precept	12,607	12,607	12,607	12,607	12,607	12,607	0	0	0	25,213	25,214	-1	
Other Receipts													
CIL	352	100	252	0	0	0	0	0	0	352	100	252	CIL late payment, was due in 2022
Rents	0	0	0	0	0	0	100	0	100	100	0	100	
Bank interest	390	300	90	377	300	77	404	300	104	1,170	900	270	
Miscellaneous receipts	0	0	0	5	0	5	8	0	8	12	0	12	Refund of overpaid Pockit fees
TOTAL Receipts	**13,349**	**400**	**12,949**	**12,988**	**300**	**12,688**	**512**	**300**	**212**	**26,848**	**26,214**	**634**	

Summary of reserves from 01/04/2025 to 30/09/2025

Figures exclude VAT

Reserve	Balance b/fwd	Receipts	Payments	Transfers	Balance c/fwd
General	£ 19,357	£ 26,496	-£ 10,429	-£ 17,455	£ 17,969
S137 (tracking only)	-£ 1,250	£ -	-£ 20	£ 1,250	-£ 20
CIL	£ 3,558	£ 352	-£ 3,831	£ -	£ 80
Elections	£ 1,825	£ -	£ -	£ -	£ 1,825
Legal & professional services	£ 230	£ -	£ -	£ -	£ 230
Open spaces	£ 14,261	£ -	-£ 2,552	£ 6,182	£ 17,891
Play area	£ 17,775	£ -	-£ 295	£ 1,350	£ 18,831
Trees	£ 4,448	£ -	£ -	£ 1,000	£ 5,448
Road Safety	£ -	£ -	£ -	£ 7,673	£ 7,673
TOTAL	**£ 60,204.46**	**£ 26,848.32**	**-£ 17,126.66**	**£ -**	**£ 69,926.12**
Earmarked total					£ 51,957.43