

**Minutes of a meeting of CROMHALL PARISH COUNCIL held on
Tuesday 23rd September 2025 at 7:30pm at Cromhall Village Hall**

PRESENT: Councillors Hannah Bryan (Chair), Mark Bryan, Cyrus Contractor, Daren Jeffrey, Sarah Woolley

IN ATTENDANCE: Cllr. John O'Neill - South Glos. Council (SGC) Ward Councillor, 2 members of the public

CLERK: Emma Pattullo

Approved at the subsequent meeting held on 21st October 2025.

Signed copy held by the Clerk.

2025/09/1 PUBLIC PARTICIPATION

A resident requested details of how long the closure on Cowship Lane will be in place. John O'Neill advised that it is due to be in place until 3rd October.

Residents have reported issues with the Y8 bus, especially during the Cowship Lane closure. Buses have not arrived or have failed to stop when requested. Cllr H Bryan will raise at the next Y8 meeting.

The local Village Agent, Kerry Griffiths, introduced herself and her role, which focuses on helping people stay independent and living in their own homes. Ms Griffiths can help with a wide range of issues such as connecting people with services and social opportunities, issuing food bank vouchers, financial issues including benefit applications, mobility and transport issues. The service is open to all Cromhall residents over the age of 18. She can be contacted on 07958 158591 or kerry@wern.org.uk.

2025/09/2 Apologies

Apologies were received from Cllr. Mark Daniel.

2025/09/3 Declarations of interest and requests for dispensation

None received.

2025/09/4 Approval of previous minutes

It was RESOLVED that the minutes of the meeting of 23rd September 2025 should be accepted as a true record. The minutes were duly signed by the chair.

2025/09/5 Exclusion of public and press

It was RESOLVED that no item of this agenda warranted exclusion of the press and public under the Public Bodies (Admission to Meetings) Act 1960.

2025/09/6 To consider co-option to the vacant council seat

No candidates have come forward for co-option.

2025/09/7 Planning

2025/09/7.1 To review and resolve response to planning applications received since issue of the agenda

No planning applications have been received for consideration.

2025/09/7.2 To note the following planning decisions

The following planning decisions issued by South Glos. Council were NOTED:

- i. P22/04731/F - Land Off Bristol Road Cromhall - Erection of 31 no. dwellings, with access, landscaping and associated works. Creation of 10 space shared car park. *SGC decision: Approve with conditions.*
- ii. P25/01821/HH - Saddleback Barn, The Piggeries, Bristol Road Cromhall - Erection of a two storey front extension and conversion of existing garage to facilitate an annexe ancillary to the main dwelling. *SGC decision: Refusal.*

2025/09/8 Items to note

2025/09/8.1 To receive report from SGC Ward Councillor

Cllr. John O'Neill reported on the following:

- "Your Voice" community forum meeting on 30th September 6:30-8:30pm at Turnberrie's Community Centre, Thornbury
- National Highways have withdrawn their objection to the Stroud District Council Local Plan, as they consider that proposed mitigation measures will be sufficient to alleviate traffic problems at the M4 junctions.

2025/09/8.2 To receive report from the Clerk

The clerk reported on various matters not addressed elsewhere in the meeting:

- Mark Woodward has confirmed new benches are ordered and he can fix the broken step when he installs the benches.
- Defib pad pack ordered – delivery delayed due to supplier manufacturing issues. Expected late 2025 so should be with us before the previous one expires.
- Met with the new Community Engagement lead for Thornbury & Severn Vale area.
- Sewage odour complaints – contacted Tortworth Court and logged complaint with SGC Environmental Health, who are investigating.
- Contacted web provider to accept quote for new emails and .gov.uk domain.
- Booked training on the new audit Assertion 10, which covers data protection and security.

2025/09/8.3 To receive external meeting feedback or other updates from councillors

Cllr Contractor reported on the Wickwar Quarry Liaison Group. The quarry are still working on reduction of night time lighting.

Cllrs H Bryan & Jeffrey met with SGC Environmental Health & affected residents to discuss ongoing issues with sewage odours.

Cllr H Bryan attended a meeting of the Y8 bus service steering group. There have been some teething problems with the introduction of more services and an extended route. The bus operator and steering group will continue to monitor issues and work towards an improved service.

2025/09/9 Parish matters for decision

2025/09/9.1 To receive play area inspection report and consider action required, if any

No new issues to report.

2025/09/10 Council administration

2025/09/10.1 To review and re-adopt the Biodiversity Policy

It was RESOLVED that the Biodiversity Policy should be re-adopted with no amendments.

2025/09/10.2 To review the Code of Conduct

It was RESOLVED that the Code of Conduct should be re-adopted with no amendments.

2025/09/10.3 To approve tender documentation for new grass cutting contract

Following discussion, some minor amendments were agreed.

It was then RESOLVED to delay the decision to the next meeting, to allow time for determination of the ownership of the area around the Millenium Stone at Talbots End/B4058 junction.

2025/09/10.4 To note correspondence received and determine action required, if any

2025/09/10.4.1 Resident re: request for Christmas tree and community event on Townwell Green

It was RESOLVED that the request could not be approved since Townwell Green is privately owned. Following discussion, Council concluded that, since this would be a significant expense which had not been budgeted for, it would not be appropriate to provide a tree in another location either.

2025/09/10.4.2 Potential purchaser of The Royal Oak re: request for meeting

It was RESOLVED that Cllrs H Bryan, Jeffrey and Woolley will meet with the potential purchaser.

2025/09/10.4.3 CVS South Glos. re: project to combat loneliness in Charfield & surrounds

Kerry Griffiths agreed to invite the project officer to the next Village Agent steering group meeting, which is also attended by councillors.

2025/09/10.4.4 SGC re: Streetcare parish works team – list of potential tasks

The Streetcare parish works team is due to spend a week working in Cromhall during the next couple of months. The clerk will compile a list of suggested tasks.

2025/09/11 Finance

2025/09/11.1 To note receipts

No receipts since last meeting.

2025/09/11.2 To note payments made under prior approval and approve payments to be made

The payments schedule and invoices were checked and signed by Cllrs H Bryan and Woolley.

It was NOTED that the following payments had been made under prior approval:

Voucher	Description	Supplier	Total	Approval
366	Bank charges August	Unity Trust Bank	£ 6.00	2025/05/13.4
368	Defib pad pack + shipping	Defib4Life	£ 126.00	2025/07/9.4
372	Printer ink, paper	Amazon Business	£ 49.52	2025/03/11.4

It was RESOLVED that the following payments should be made:

Voucher	Description	Supplier	Total	Power to spend
367	School field rent	Tortworth Estate Company	£ 200.00	LG (Misc Prov) 1976 s19
368	Defib pad pack + shipping	Defib4Life	£ 126.00	Public Health 1936 s234
369	Grass cutting - localism Q2	South Glos. Council	£ 351.00	Open Space 1906 s9-10
370	Bin emptying Q2	South Glos. Council		Litter Act 1983 s5-6
371	Payroll admin Q2	PATA UK	£ 52.35	LGA 1972 s111
373	Grass cutting- contract	South Glos. Council	£ 528.88	Open Space 1906 s9-10
375	TRANSFER to Pockit card	n/a	£ 200.00	n/a

2025/09/11.3 To consider possible items for inclusion in next year's budget

Items suggested: additional dog waste bins, additional hedge cutting on Farleigh Lane. The clerk

will obtain costings for consideration.

2025/09/12 Items for future agenda

No items raised.

There being no further business, the meeting closed at 9:03pm.

*The next meeting of the council will be held on Tuesday 21st October 2025 at Cromhall Chapel.
Items for the agenda should be with the Clerk by 14th October.*

Signed: (Chair of approving meeting)