Bank Reconciliation to end of June 2025

Bank account **Unity Current**

Balance per bank statement at 30/06/2025	Statement #020		2,521.52

Uncleared Payments (due to approving meeting being delayed by a week)

Date	Customer/Supplier	Reference	Amount	
05/06/2025	HMRC		-39.00	
24/06/2025	Cromhall Parish Hall		-17.50	
24/06/2025	PATA UK		-37.35	
24/06/2025	Online Playgrounds	2025-04-9.1	-232.80	
24/06/2025	South Glos. Council	2025-04-9.4	-984.54	
24/06/2025	South Glos. Council	2025-05-13.4	-528.88	
TOTAL UNCLEARED				-1,840.07
TOTAL NET BANK BALANCES AT 30/06/2025				**681.45**

Opening_balance at 1/4/25	168.03
Total receipts	13,237.96
Total payments	-7,524.54
Total transfers	-5,200.00
Closing balance per cash book (must equal net bank balances above)	**681.45**

Bank account **Unity Reserve**

Balance per bank statement at 30/06/2025	Statement #017	68,228.65
TOTAL NET BANK BALANCES AT 30/06/2025		**68,228.65**

Opening balance at 1/4/25	62,838.88
Total receipts	389.77
Total payments	
Total transfers	5,000.00
Closing balance per cash book (must equal net bank balances above)	**68,228.65**

Bank account **Pockit card**

Balance per bank statement at 30/06/2025	(no number)	195.02
TOTAL NET BANK BALANCES AT 30/06/2025		**195.02**

Opening balance at 1/4/25	0.00
Total receipts	0.00
Total payments	-4.98
Total transfers	200.00
Closing balance per cash book (must equal net bank balances above)	**195.02**

Checked by: ______________________

Councillor should check that the statement balances (yellow) match the actual statements, and that the net bank balances match the cash book balances (both green), for each account.

Minute reference: 2025/07/11.1

Quarterly budget monitoring 01/04/2025 to 30/06/2025

Figures exclude VAT

Cost codes with no spend and no budget allocated during the period are not shown.

Payments

	Quarter 1 (April-June)			TOTAL				NOTES
	Spend in quarter	Budget year to date	Variance	Spend in year	Budget year to date	Variance £	Variance %	
Staff								
Home working allowance	78	78	0	78	78	0	0%	
Staff costs	2,109	2,300	-191	2,109	2,300	-191	-8%	
Payroll admin	75	46	28	75	46	28	62%	Q4 invoice from 2025/26 was paid in this FY
Council admin								
Office supplies	37	62	-25	37	62	-25	-40%	
Website	0	60	-60	0	60	-60	-100%	Budgeted upgrade not taken forward
Subscriptions	226	226	0	226	226	0	0%	
Training	28	50	-22	28	50	-22	-44%	
Insurance	632	800	-168	632	800	-168	-21%	Cheaper supplier identified
Room hire	80	63	18	80	63	18	28%	
Bank charges	23	21	2	23	21	2	9%	
Travel	0	20	-20	0	20	-20	-100%	
IT equipment and software	108	108	0	108	108	0	0%	
Open spaces								
Grass cutting - tendered	881	1,059	-178	881	1,059	-178	-17%	
Grass cutting - localism	164	164	0	164	164	0	0%	
Trees	0	1,000	-1,000	0	1,000	-1,000	-100%	
School field	600	650	-50	600	650	-50	-8%	
Maintenance (open spaces)	0	500	-500	0	500	-500	-100%	
Play area								
Inspections	84	150	-66	84	150	-66	-44%	
Maintenance (play area)	211	250	-39	211	250	-39	-16%	

Assets - general								
Defibrillators	0	25	-25	0	25	-25	-100%	
Waste bin	43	43	0	43	43	0	0%	
Assets - general non land	820	1,322	-502	820	1,322	-502	-38%	
Grants								
Grants awarded	850	1,000	-150	850	1,000	-150	-15%	
Projects								
Road safety	0	1,000	-1,000	0	1,000	-1,000	-100%	Project taking longer than expected
Community Engagement	23	125	-102	23	125	-102	-81%	
TOTAL Payments	**7,073**	**11,122**	**-4,050**	**7,073**	**11,122**	**-4,050**		

Receipts

	Quarter 1 (April-June)			TOTAL				NOTES
	Receipts in quarter	Budget	Variance	This year	Budget	Variance £	Variance %	
Precept								
Precept	12,607	12,607	12,607	12,607	12,607	0	0%	
Other Receipts								
CIL	352	100	252	352	100	252	252%	Unexpected CIL payment from 2022
Bank interest	390	300	90	390	300	90	30%	
TOTAL Receipts	**13,349**	**400**	**12,949**	**13,349**	**400**	**12,949**		

Summary of reserves from 01/04/2025 to 30/06/2025

Figures exclude VAT

Reserve	Balance b/fwd	Receipts	Payments	Transfers	Balance c/fwd
General	£ 19,357	£ 12,996	-£ 4,605	-£ 8,923	£ 18,825
S137 (tracking only)	-£ 1,250	£ -	£ -	£ 1,250	£ -
CIL	£ 3,558	£ 352	-£ 3,390	£ -	£ 521
Elections	£ 1,825	£ -	£ -	£ -	£ 1,825
Legal & professional services	£ 230	£ -	£ -	£ -	£ 230
Open spaces	£ 14,261	£ -	£ -	£ -	£ 14,261
Play area	£ 17,775	£ -	£ -	£ -	£ 17,775
Trees	£ 4,448	£ -	£ -	£ -	£ 4,448
Road Safety	£ -	£ -	£ -	£ 7,673	£ 7,673
TOTAL	**£ 60,204.46**	**£ 13,348.63**	**-£ 7,995.56**	**£ -**	**£ 65,557.53**
Earmarked total					£ 46,732.44