

CROMHALL PARISH COUNCIL

www.cromhallpc.org.uk

I hereby give notice of a meeting of Cromhall Parish Council, to be held on Thursday 23rd January 2025 at 7:30pm at Cromhall Village Hall

Members of the council are summoned to attend for the purpose of transacting business as detailed on the agenda below.

Members of the public are invited to attend the meeting and to ask questions and raise issues with the councillors. This session will last no more than 15 minutes.

Members and parishioners are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: biodiversity, equal opportunities (race, age, gender, sexual orientation, marital status, disability, religious beliefs), crime & disorder, health & safety and human rights.

Emma Pattullo
Clerk/RFO, Cromhall Parish Council

Published: 17th January 2025

AGENDA

1 PUBLIC PARTICIPATION

In line with standing orders 3e-k

2 Apologies

To note apologies for absence.

3 Declarations of interest (if any) and dispensations

In accordance with the Local Code of Conduct, to receive any declarations of disclosable pecuniary or non-disclosable pecuniary interests and to consider any dispensation requests.

4 Approval of previous minutes

To approve the minutes of the meeting of 17th December 2024.

Draft copies are available on the council's [website](#).

5 Exclusion of public and press

To resolve whether any item of this agenda warrant exclusion of the press and public under the Public Bodies (Admission to Meetings) Act 1960

6 To consider co-option to the vacant council seat

7 Planning

7.1 To review and resolve response to any planning applications received since publication of the agenda

7.2 To note the following planning response made under delegated powers

- i. P24/02887/TRE - Arley Cowship Lane Cromhall - Works to 1no. ash to remove 1no. large Lower limb pointing to the east and 3 no. lower lateral branches over garden, works to 1no. ash to reduce 2no. limbs by up to 4m, and works to 1no. ash remove 1no. large limb on northeast side and to reduce 1no. large limb on west side and rebalance where necessary. All trees covered by Tree Preservation Order SGTP0 39/18 dated 13th March 2019. *Response sent: No objection.*

7.3 To note the following planning decisions

- i. P24/01137/RVC - H M Prison Leyhill Tortworth Road Tortworth - Variation of condition 2

attached to permission P21/06205/F, to replaced the approved CEMP, Ecology surveys and Arboriculture Impact Assessments. Erection of 2no. accommodation blocks, associated storage portacabin and weather shelter over existing tennis courts. *SGE decision: Approve with conditions.*

- ii. P24/01428/F - Hill View Rectory Lane Cromhall - Change of use from Spray paint shop (Class B2) to dwelling (Class C3) with associated works. *SGC decision: Approve with conditions.*
- iii. P24/02152/HH - Rectory Cottage Rectory Lane Cromhall - Erection of outbuilding ancillary to the main dwelling. *SGC decision: Approve with conditions*

8 Items to note (no decision required)

8.1 To receive report from SGC Ward Councillor

8.2 To receive report from the Clerk

8.3 To receive external meeting feedback or other updates from councillors

9 Parish matters for decision

9.1 To receive play area inspection report and consider action required, if any

9.2 To resolve purchase & fitting of a replacement bench at The Green

Paper 1 – Options for replacement bench

9.3 To consider possible means of improving safety of pedestrians on Rectory Lane

9.4 To consider development of a Local Nature Action Plan for Cromhall parish area

9.5 To consider setting up an electronic mailing list for residents to receive council information

10 Council administration

10.1 To note the outcome of the clerk's annual appraisal

10.2 To review the Records Retention policy

Paper 2 – current Records Retention policy, for review

10.3 To note correspondence received and determine action required, if any

10.3.1 Resident re: parking on Church Lane at school drop off/pick up times

10.3.2 Resident re: lack of access to Thornbury by public transport

11 Finance

Paper 3 – Finance report, to end December 2024

11.1 To note budget monitoring and bank reconciliation to end December 2024

11.2 To note receipts

11.3 To note payments made under prior approval and approve payments due

11.4 To consider applications for grant funding

Paper 4 – Grant applications January 2025

- T@3 group - £100 towards social outings for senior citizens
- St Peter's Hospice – no specific amount requested – funds towards provision of end-of-life care

11.5 To consider and adopt a budget for financial year 2025/26

Paper 5 – proposed budget 2025/26

11.6 To determine the precept requirement for 2025/26

11.7 To confirm internal audit via the ALCA small councils audit panel

12 Items for next agenda

Supporting papers are available on the council's website (www.cromhallpc.org.uk)

The next meeting of the council will be held on Tuesday 25th February 2025.